

NMMEA Board of Directors Meeting
January 9, 2008 - 1:00 PM - Santa Ana B
University of New Mexico - Student Union Building

Minutes

Members Present: Chuck Gerheart, President; Aaron Fleming, Past President; Joseph Flores, Band VP; Carol Barnes, Choral VP; Eric Walters, Orchestra VP, Nicole Glass, GM VP; Dustin Seifert, Collegiate VP, Keith Jordan, Editor; Bernie Chavez, Dist. 1; Keith Sacane, Dist. 2; Monica Leaming, Dist. 3, Arnell David Arellanes, Dist. 4, Bill Austell, Dist. 6; Betsy Van Dyke, Dist. 7; and Don Gerheart, Executive Director.

Special Guests: Lynn Brinckmeyer, President MENC, Luis Delgado, President, Southwest Division, and Dr. Steven Block, Chair of the UNM Music Department.

1. **Call to Order and Introductions** - Chuck Gerheart, NMMEA President, called the meeting to order at 1:01 PM. Special guests in attendance are Dr. Steven Block, Lynn Brinckmeyer, and Luis Delgado. Dr. Block welcomed NMMEA to the campus of UNM. President Gerheart thanked Dr. Block for his continued support of NMMEA.
2. **Approval of Minutes - Board of Directors (7/28/07)** (Mailed to Board of Directors following Summer Meeting and also printed in the "New Mexico Musician") Copy also attached. Joseph Flores moved we accept the minutes as submitted. Seconded by Bernie Chavez. Motion passed.
3. **Executive Director's Report**
 - a. **Financial Report**

The financial report through November was reported. (See attached) No significant changes are noted from previous years. Joseph Flores moved that the financial report be approved as submitted. Seconded by Bernie Chavez. Motion passed.
 - b. **2008 All-State Official Program**

The program was distributed. There are a few more pages this year due to an increase in ads. Thanks to Keith Jordan for soliciting more ads for the program.
 - c. **Expense Forms, Contracts, Conductor's Checks, AS Patches, Communication, Copies, etc.**

VP's were reminded to turn in their completed guest conductor expense forms first thing Saturday morning so checks can be written and presented to their conductors when their concert is over. All contracts have been turned in. All-State patches are in the Keller Hall Office and are to be handed out Saturday as the students leave the stage after their performance. All-State programs and pencils are to be handed out first thing Thursday morning at their first rehearsal. We will not use two-way radios this year. Since we all have cell phones we will try this approach this year. A card with the Executive Committee's cell numbers was handed out and should be placed in our badge holder. Registrations are about the same as in the past - 330 pre registrations so far. Mr. Gerheart noted that the down side of this year's All-State is that we were down about 15 booths due to three other national conventions going on at the same time. Income will be down by at least \$2000. He noted that we will have a SupportMusic.com table in the foyer to hand out hats and advocacy materials.
4. **New Mexico Musician** - Keith Jordan, Editor
 - a. **Financial Report for 2007** (First two issues - See attached) Fall ads were good but the winter issue ad sales were down. The cover was supposed to be in color but due to miscommunication it did not get printed that way. Joseph Flores moved that we approve the "New Mexico Musician" financial report. Seconded by Nicole Glass. Motion passed.
5. **NMMEA Mentoring Program** - Ron Lipka
No report was submitted. Mr. Lipka was busy coordinating the exhibits.
6. **NMMEA District President's Reports:** Arnell David Arellanes (North Central), Bill Austell (Central), Monica Leaming (Northwest), Betsy Van Dyke (Albuquerque), Bernie Chavez (Southwest) and Keith Sacane (Southeast) - See attached reports

Central District - Bill Austell reported on the activities of the district. He reported that there was a healthy discussion about advocacy.

Northwest District- Monica Leaming reported that each section has been successful so far this year. Marching festival went well. A review of the district events both completed and those to be held was presented. Honor Festival attendance was down as Farmington did not participate due to teachers having to teach both high school and mid school. Solo & Ensemble festival numbers actually grew. Tohatchi music program is gone.

Albuquerque District - Betsy Van Dyke reported that the quality of teaching has improved in the district's music programs especially at the mid school level. Teachers at their winter concerts reminded their audiences of the importance of music education in our schools. Advocacy should be a part of every concert. The national ASTA Convention will be held in Albuquerque in February. Fine Arts In-Service have been held this year instead of the music staff being put in with all of the other teachers. There is a real need to get the choral programs back in the school curriculum. Several approaches are options.

Southwest District - Bernie Chavez reported that their district handbook had been revised. District events were reviewed. Matt Seltzer will be teaching guitar in the Deming Public Schools.

Southeast District - Keith Sacane reviewed his district events. Several educators from the district will be honored at the awards luncheon and the two groups will perform on the Honor Concert.

North Central District - Arnell David Arellanes reported that the Honor Clinic went very well. He reported that Don Gerheart will no longer serve as the district's financial administrator.

7. **2007 All-State Audition Report**

a. Participation and Financial Report - Don Gerheart (See attached)

A report was presented on the numbers of students participating in our All-State groups. It was noted that a number of schools this year did not have any students participating. Small School Band numbers were down about 15 from past years due to fewer students trying out on certain instruments namely clarinet and horn.

b. Audition Team and Audition Center Reports - Don Gerheart

The 2007 Audition Team Report was reviewed. Mr. Gerheart noted that no show data was difficult to get since not all team members tracked students and no show scoring sheets were not handed in at all sites. We had 202 less students register for auditions this year compared to last year.

The Audition Team Expenditures were reviewed. Total audition expenses were down \$2000 and audition fees revenue was down \$2000.

c. Report on how the auditions went - Carol Barnes, Eric Walters, Joseph Flores

Choral Auditions - Carol Barnes reported that overall things went well. There were a few problems at the Albuquerque site.

String Auditions - Eric Walters reported that there is ongoing concern about the shallow pool of students to draw from. There was a real lack of depth in the cellos and no alternates were in place. Four violins in the Concert Orchestra had to be replaced. Aaron Fleming has asked that another audition site be found for the Albuquerque string auditions.

Wind & Percussion Auditions - Joseph Flores reported that the auditions ran relatively smoothly. There was some concern about the level of difficulty with some of the etudes. This was the first year that percussionists auditioned on all instruments. There were a lot of ramifications as a result of not releasing the audition materials until August 1. Also the enrollment figures used to determine who can audition for Small School Band may need to be changed.

d. Proposed 2008 Audition Dates and Sites: Information Only
(To be approved by Executive Committee in February)

Choral -

Oct. 20, 2008 - Portales, ENMU

Oct. 21, 2008 - Las Cruces, NMSU

Oct. 22, 2008 - Albuquerque, UNM

Oct. 23, 2008 - Albuquerque, UNM

Oct. 24, 2008 - Albuquerque, UNM

Strings - Oct. 22, 2008 - Las Cruces, NMSU
Oct. 23, 2008 - Albuquerque, TBA
Oct. 24, 2008 - Albuquerque, TBA

Winds and Percussion - Nov. 18, 2008 - Albuquerque, La Cueva
Nov. 19, 2008 - Albuquerque, La Cueva
Nov. 20, 2008 - Las Cruces, NMSU
Nov. 21, 2008 - Portales, ENMU

8. **Dates for the 2009 All-State Music Festival and In-Service Conference** were approved in July.
January 7-10, 2009 Site: UNM
9. **NMMEA President's Report** - President Chuck Gerheart (See attached)
President Gerheart reported that Lynn Brinckmeyer will be here shortly and that Kathy Dollahon will also be presented with the National Federation of High Schools Outstanding Music Educator for the State of New Mexico. Kristen Derr (NMAA) was acknowledged for her contributions to music and our organization. He also thanked Nicole Glass for her willingness to serve as chair of the advocacy committee.
- a. **Business Awards Luncheon** - Chuck Gerheart outlined the program.
Quick Review of the Awards Presentation Program: Rollie Heltman Exemplary Service Award, Music Educator of the Year, John Batcheller Award, Hall of Fame, Administrator of the Year, Emeritus Distinguished Educator, Rollie V. Heltman Scholarship, William "Bill" Smith All-State Memorial Award, - Aaron Fleming announced the award recipients. Additional awards were announced - Jimmy Olivas, Exemplary Service Award, Christina McMurtry, Rollie Heltman Scholarship, and the Bill Smith Stipends of \$50 each.
 - b. **Music In Our Schools Month** - Nicole Glass (See attached)
Lots of ideas for MIOSM can be found of the MENC website.
 - c. **Advocacy Plan** - Nicole Glass (See attached)
Committee members were recruited to serve on the steering committee. The Strategic Plan objective that is currently being addressed is "Establishing wide support for music education". Actions taken include naming an advocacy chair and getting as much representation on as many local and statewide organizations. PSA's were announced at Tournament of Bands and will be made at the concerts Thursday evening and Saturday. Districts are encouraged to have an advocacy person in each school district. Ms. Glass has a lot of materials to help all of us promote music education throughout New Mexico. The 501 C rules on lobbying were also presented. We need to focus our efforts on our students.
 - d. **Ballot of New Officers** - Aaron Fleming
President Gerheart and the entire Executive Committee were thanked for all of their fine work and hard work in putting together this All-State. District Presidents were asked for nominations for each of the offices. The slates of officers for 2009-2010 are as follows:
President: Dustin Seifert and Kathy Dollahon
Vice President Band: Neil Swapp and Bernie Chavez
Vice President Choral: Paula Nichols and Arnell David Arellanes
Vice President Orchestra: Jennifer Rogers and Monica Leaming
Vice President General Music: Gina Rasinski and Kim Letellier
Vice President Collegiate: Chad Simons and Regina Carlow
The timeline was also presented. Ballots due February 8 (changed to February 9) and tabulation will take place on February 15.

10. **MENC Reports**

- a. **Lynn Brinckmeyer**, President MENC
President Brinckmeyer reminded us that MENC by-law changes will be included for a vote along with the MENC Presidential Ballot. She summarized MENC's advocacy efforts. All this information can be found on the MENC website. She updated us on the June National Anthem day in Washington D.C. MENC is developing teaching materials and assessment models which will be posted soon on the MENC website. President Brinckmeyer informed the Board that New Mexico is well represented by the New Mexico leadership.
- b. **Southwest Division** - President, Luis Delgado

Mr. Delgado informed us that there will be some change in representation on the NEB. Three

larger divisions are asking for more representation. NCLB is not finalized. Concerns can still be addressed to our legislators for at least 6-8 months.

11. NMAA Report/Update - Kristin Derr

- a. Choral Festival Update - February 29 and March 1, 2008 at Albuquerque Academy
 - b. Concert Band Festival Update - April 25-26, 2008 at Cibola HS
- Judges are in place for both festivals. NMAA is trying to secure sponsors for our choir and band festivals. President Gerheart pointed out that Ms. Derr has been an avid supporter of music and has done a tremendous job helping to tie in NMAA with NMMEA.

12. Final Review of the 2008 All-State Music Festival and In-Service Conference - Chuck Gerheart

- a. Greetings - Dr. Steven Block, Chairman, UNM Department of Music – Moved to the start of the meeting because Dr. Block had other commitments.
- b. NMMEA Vice-President's Reports - Nicole Glass, Dustin Seifert, Eric Walters, Joseph Flores, Carol Barnes.

Joseph Flores – Band Section

All clinics are in place and ready to go. Only three alternates were moved into the performing groups. There was a problem in that at the beginning of the week Dr. Van Winkle asked that the entire program of the Small School Band be changed. There were a number of reasons to be factored in for considering this change both for and against. As a compromise Dr. Van Winkle agreed to read through the program that is in place and if that won't be workable he will be free to change the program as he sees fit. Guest conductors are in place for 2009. Topics for the agenda for the band section meeting were outlined.

Eric Walters – Orchestra Section

Agenda for the orchestra section meeting was outlined including honor group, excerpts, and selection of solos,

Carol Barnes – Choral Section

Ms. Barnes indicated that there were comments made to students that should not have been made regarding how well they did. All helpers are in place. The alternate situation is still a major concern in the choral section as well as the lack of submissions for the honor group. Guest Conductors for 2009 are in place. There may be a proposal to change the audition process/content.

Dustin Seifert - Collegiate Section

Mr. Seifert reported that the Intercollegiate Band has started and going very well. He thanked Paul Blakey for the use of his facility. There will be a mini-conducting symposium with two of our educators conducting the band. Mr. Seifert indicated that he views the intercollegiate band as an advocacy tool. It is very good to have them involved in our annual conference.

Nicole Glass - General Music Section

Schedule changes were included in her report. She prepared workshop packets for each of her clinics. The general music business luncheon will be held in the SUB Ballroom B with over 70 teachers pre registered to attend.

- c. General Arrangements: Facilities, Parking, Concert Tickets, etc., Barbara Boehms, UNM, Diantha Swoboda and Larry Wheeler, All-State Site Chairs.
Percussion equipment is here and ready to go. Room 2018 cannot be used for any clinics. Signs will be posted for all of the room changes. Remind all audition team members that the rooms they are using must be returned to the same condition as when they arrived. Last minute details were addressed.
- d. NMMIC Exhibitors, Concert Recordings, Registration - Don Gerheart
VIP Parking Passes will be issued to Board of Directors and to exhibitors. He explained how to use the passes. Concert recordings are done by Johnny Mulhair and he is set to go. Registration staff is in place. Everyone was reminded that clinic presenters would not receive comp badges for the conference per consensus at our July 2007 meeting. Likewise the number of passes per booth is limited to two.
- e. District President's Responsibilities, Concerts, etc., - Chuck Gerheart
President Gerheart assigned Saturday concert duties at the kiosk.
- f. Approval of Site Coordinators for 2009 All-State

Carol Barnes moved that Diantha Swoboda and Larry Wheeler be appointed All-State Site Coordinators for 2009. Seconded by Aaron Fleming. Motion passed.

13. Unfinished Business

- a. President Gerheart asked for volunteers to keep an eye on large instruments during the orientation meeting. Bill Austell, Keith Sacane and Monica Leaming will be there

14. New Business

- a. Appointment of Editor of the "New Mexico Musician" for 2008-2009
Dustin Seifert moved that Keith Jordan be appointed editor of the "New Mexico Musician" for the 2008-2009 fiscal year. Seconded by Monica Leaming. Motion passed.
- b. Consider having a lawyer review our official documents. - Don Gerheart
Executive Director Gerheart recommended that our By-Laws, Articles of Incorporation, and most importantly our Handbook be reviewed by a lawyer before our July Board of Directors Meeting. It is also important that we have a lawyer who can be called if questions come up. President Brinckmeyer reported that a lawyer reviews all of their documents.
Dustin Seifert moved that Don Gerheart investigate legal fees that would be incurred following a review of NMMEA official documents. Findings will be emailed to the Board of Directors for electronic voting. Seconded by Aaron Fleming. Motion passed.
- c. Executive Committee Conference Closing Meeting
Saturday, 1/12/08, 8:15 AM Keller Green Room - President Gerheart Presiding
- d. Executive Committee Meeting
February 15 & 16, 2008 - NMAA Headquarters, Albuquerque -Time 2:00 PM
- e. Board of Directors Summer Meeting - Dates and Location
July 18-19, 2008 - NMAA Headquarters, Albuquerque
- f. Approval for Attendance at MENC National Conference Milwaukee, WI April 9-13, 2008 -
Chuck Gerheart, President Elect, and Don Gerheart.
- g. Approval for State Managers Meeting in Reston, VA for Don Gerheart July 13-14, 2008,
Aaron Fleming moved that the NMMEA President, President-Elect, and Executive Director be approved to attend the MENC National Convention in Milwaukee, WI April 9-13, 2008 and for Don Gerheart to attend the State Managers Meeting in Reston, VA July 13-14, 2008. Seconded by Keith Sacane. Motion passed.

15. Adjournment

Bernie Chavez moved to adjourn. Seconded by Keith Sacane. Motion passed. Meeting adjourned at 3:45 PM.

Respectfully submitted,

Don Gerheart, Executive Director