



NEW MEXICO MUSIC EDUCATOR'S ASSOCIATION

CENTRAL DISTRICT 6

DIRECTORS GUIDE

TABLE OF CONTENTS

District 6 Directors Music Philosophy.....	pg. 3
Officer Duties.....	pg. 3
Eligibility.....	pg. 4
Classifications.....	pg. 5
Fees.....	pg. 5
Procedures for District Festivals.....	pg. 6
Elementary Music Festival.....	pg. 6
Honor Band and Orchestra.....	pg. 6
Honor Choir.....	pg. 8
Music Performance Assessment (Solo & Ensemble) Host Responsibilities.....	pg. 10
Instrumental MPA (S&E).....	pg. 10
Vocal MPA (S&E).....	pg. 11
Music Performance Assessment (Large Group) Host Responsibilities.....	pg. 12
Instrumental MPA (Large Group).....	pg. 14
Choral MPA (Large Group).....	pg. 16
Music Performance Assessment (Large Group) Ratings, Awards, and Plaques.....	pg. 20
Participation Requirements.....	pg. 20

DISTRICT 6 DIRECTORS MUSIC PHILOSOPHY

Music education plays an essential role in developing the whole human being. Music education is important because it fosters creativity, teaches effective communication, provides basic tools for a critical assessment of the world around us, and instills the abiding values of self-discipline and commitment. District 6 accomplishes these stated goals through sponsoring honor festivals, solo and ensemble and large group assessments under the guidelines of NMMEA. Central District 6 exists to provide the well-prepared and talented music student an opportunity to participate in a fine musical organization under the direction of recognized specialists and to provide the students motivation for greater achievement in music education and performance.

OFFICERS

PRESIDENT
SECRETARY
TREASURER
BAND VICE-PRESIDENT
CHOIR VICE-PRESIDENT
ELEMENTARY-GENERAL MUSIC VICE PRESIDENT
GUITAR VICE-PRESIDENT
ORCHESTRA VICE-PRESIDENT

Officers serve for a term of two years. Elections are held at the spring meeting of even numbered years.

DISTRICT PRESIDENT

Provide news of the district to the state magazine *The New Mexico Musician*. Assist festival chairpersons as time allows. Plan and inform members of District 6 meetings and state happenings pertinent to the district. Attend state meetings of NMMEA or appoint a vice-president to represent District 6 at state meetings. Update District 6 Director's Guide, membership list, and district calendar for each district fall meeting.

DISTRICT VICE-PRESIDENTS

Contact prospective judges and clinicians in a timely fashion. Contract judges and clinicians and confirm those people by phone one month before the event they are scheduled. Schedule and organize auditions for honor festivals. Help festival hosts with scheduling and organizing solo and ensemble and large group assessments. Provide president with news and views of the district and to improve other district events.

TREASURER

Collect and deposit fees for all district events. Present an accurate and timely accounting of district finances at district meetings. Provide payment for district activities. Maintain an up-to-date bank account, including (but not limited to) signature card, supply of checks, and all bank correspondence.

SECRETARY

Record minutes of all district meetings. Present written record of past meetings at subsequent meetings. Perform needed written correspondence.

ELIGIBILITY

CURRICULAR: Curricular activities are activities which occur within the regular school day and which are required by law, educational standards for New Mexico schools, or by local school board policy which constitutes the delivery of instruction in content areas defined in 4.1.4 or which are required by a special education students total service plan. Curricular activities occur during regularly scheduled class periods and do not require absences from other classes for participation. A student may not be denied access to a curricular activity because he/she has not attained the GPA (grade point average) required for participation in extracurricular activities.

CO-CURRICULAR: Co-curricular activities are activities that are an extension of classroom instruction which are required by law, educational standards for New Mexico schools, or local board policy which require no more than five hours per week or twenty hours per month of time for a student outside of the regularly scheduled instructional day for practice, meetings, events, or performances. Co-curricular activities do not require that the students are absent from class other than the sponsoring class for practice, meetings, events, or performance. GPA and attendance requirements of the public school code do not apply to co-curricular activities. Examples: vocational, fine arts, club activities, field trips.

EXTRA-CURRICULAR: Extra-curricular activities are activities that are not required by law or educational standards for New Mexico schools which require time either during or outside of the regular school day for practice, meetings, events, performances, or interscholastic competition. Implementation of the public schools reform act components on the required schedule will preclude using school time for practice, meetings, events, performances, or interscholastic competition. Implementation of the public schools reform act components on the required schedule will preclude using school time for practice, meetings and events. Extra-curricular activities provide worthwhile contributions to student growth and development. While these activities may have an indirect relation to the school's curriculum, extra-curricular activities do not include direct instruction to the state-required student competencies established in educational standards for the New Mexico schools. GPA and attendance requirements of the public school code apply for all extra-curricular activities. Example: Interscholastic competition of any type music festivals, performing arts activities that do not adhere to the criteria established for co-curricular, vocational or other club activities that do not adhere to criteria established for co-curricular.

CLASSIFICATIONS

All schools must enter performing groups in their current classification as described by the New Mexico Activities Association below. Each school with more than one performing group will enter as indicated and the second group may enter one classification lower.

NEW MEXICO ACTIVITIES ASSOCIATION SCHOOL CLASSIFICATIONS (All high schools must include 9-12 in enrollment figures).

High School

Class AAAAA

Class AAAA

Class AAA

Class AA

Class A

Mid High School

Class BBB – (500 and above, grades 8, 9)

Class BB - (250 - 499, grades 8, 9)

Class B - (1 – 249, grades 8, 9)

Middle School

Class CCC (500 or more, grades 6, 7, 8)

Class CC (250-499, grades 6, 7, 8)

Class C (1-249, grades 6, 7, 8)

Elementary School

Class E (grades 4,5,6)

FEES

School Fees:

- Solo and Ensemble \$5.00 per student per event (up to four)
- Large Group \$75.00 per group plus \$1.00 per student
- Honors Festival \$15.00 per student

Judges Fees:

- Solo and Ensemble \$175.00 per day, .40 per mile, meals and lodging
- Large Group \$175.00 per day, .40 per mile, meals and lodging
- Honors Festival \$200.00 per day, .40 per mile, meals and lodging

General Rules:

- Once you enter your students/groups in an event, you are obligated to pay for that # entered. Judges are hired based on entries, not entries minus cancellations.
- If the Treasurer receives the festival fees or P.O. after the festival, a \$100 fee is assessed and must be paid before that school program can participate in the next festival.
- What determines “lateness”? If the P.O. date is after the event, if a check is issued after the event for entry fees – then the fee is “late”.

- You know if you are submitting your paperwork late. If this is the situation, then INCLUDE THE \$100 ON THE PURCHASE ORDER OR CHECK PAYMENT. Otherwise, your District may not pay the additional \$100 on the invoiced purchase order and you have to submit yet ANOTHER P.O. for the late charge.
- YES, EVERYONE HAS TO PAY LATE FEES WHEN THE P.O. OR FEE CHECK IS LATE – even the Treasurer!

PROCEDURES FOR DISTRICT FESTIVALS

Festival Host Expectations

- The host should be a member of the host school music staff.
- As many staff as possible are encouraged to help host the event so that the load is shared and the experience is better for all involved.
- Specific maps, motel accommodations, restaurants, equipment supplied, and festival data must be sent to clinicians and directors two weeks before the festival.
- The festival site must be prepared well in advance of the actual event.
- Sites of festivals are determined at the district spring meeting. School systems wishing to host specific events should make their interests known at this time.
- Festival hosts will maintain a two-year supply of all awards.

Elementary Music Festival

(To be added later)

Honor Band and Orchestra

1. Audition Music- Audition music will be selected by the vice-presidents and will be distributed at the fall meeting.

a. High School audition music will include the chromatic scale (district approved ranges or substitute NM All-State ranges) and selections from the current all state etudes.

b. Mid-School audition music will include a chromatic scale of two octaves with the exception of Oboe and F Horn, which will be one and one-half octaves, and two etudes selected from a recognized band method.

c. Regarding percussion auditions, high school students must play all the music as provided, including mallet chromatic scale, mallet etude, snare drum etude, timpani etude, and multi-percussion etude. Middle school students may audition on mallets, snare drum or both. For all high school percussion auditions, the recording must be uninterrupted for the multi-percussion etude. For high school and middle school auditions, the recording may be stopped between the separate mallet, snare and timpani etudes.

2. Auditions- All auditions are to be recorded on cassette tapes or CD. You may use one tape/CD per section of instruments. (ie. You may put all saxes: alto, tenor, and bari on one tape/CD for the auditions)

- a. Once the student is ready to play, you say the school, instrument, and number order they are playing in. (Example: "Los Lunas Middle School, Clarinet number 1"). Then the student can begin playing. Have them play the music in the order that it appears on the audition sheet (Chromatic scale, etude 1, then etude 2).
- b. Once the audition has begun, the recording must not be turned off or paused. Students will be penalized if any audible clicks are detected on the recording. The audition must be straight through. If there is an unforeseen interruption, start again or just continue and finish. Exceptions for percussion are indicated above.
- c. Include a typed (or a very legible handwritten) list of the students as they appear on the tape/CD. This helps with correct placement of personnel in the groups and correct spelling of the names for the program.
- d. Bring audition tapes/CDs to audition site on the predetermined audition date. The auditions will be heard on that date. All directors are expected to be present at the auditions.

****NOTE** - Directors who do not participate in the audition process will not be allowed to have their students considered for the honor groups.**

If you have made your recordings on a CD, please check to make sure the CD will play on a CD player, not just the computer. It would also be highly recommended for you to bring that CD player with you to the auditions so that if any problems occur with the CD, you will at least know it plays on your CD player. Music that has been received will be given out after the auditions.

3. Selection Committee

a. All directors submitting recordings are members of the selection committee. Directors submitting recordings must attend the selection meeting to submit those recordings. Exceptions will only be made for cases of a family emergency. The vice-presidents will assign two directors to listen to each section. Directors will score each audition independently and then combine their scores to rank the auditions. The directors will use the all-state audition form as a "guideline" to score each audition. The final scores will be turned in to the band vice-president. After all auditions have been scored, the committee will meet to select the honor students using the rankings for each section.

b. Students will be seated in the order selected by the committee; there will be no additional chair test.

4. Honor ensemble music will be selected by the clinicians and made available on selection/audition day. The honor music must be selected two months prior to the selection/audition meeting in order for it to be ordered on time.

5. The honor festival is a two-day event with the concert on the afternoon of the second day. Students must participate in ALL rehearsals in order to participate in the concert. Students who are unable to participate completely in the festival should be replaced by an alternate as soon as possible.

6. Every attempt will be made to have every school represented by at least one student, without compromising the integrity of the honor ensemble.

Eligibility: Students must be eligible as outlined in state eligibility guidelines and District 6 guidelines. Only District 6 students may participate in honor groups. Students in grades 6-12 (middle school-high school) are eligible to try out. Alternates will be selected by the audition committee.

Honor Choir

High School

District 6 sponsors an annual High School Honor Choir festival. Two choirs are selected: a mixed choir and a treble choir. The following are the procedures for auditions:

1. Audition piece – Clinician will select an SATB audition piece. Students will prepare the audition piece by learning the vocal part that they wish to audition for.
2. Auditions- All auditions are to be recorded on cassette tapes or CD. You may use one tape/CD per section. (ie. You may put all soprano, alto, tenor, and bass on one tape/CD for the auditions)
 - a. Once the student is ready to sing, you say the school, vocal part, and number order they are playing in. (Example: “Los Lunas Middle School, soprano number 1”). Student may then begin to sing the audition piece.
 - b. Once the audition has begun, the recording must not be turned off or paused. Students will be penalized if any audible clicks are detected on the recording. The audition must be straight through. If there is an unforeseen interruption, start again or just continue and finish.
 - c. Include a typed (or a very legible handwritten) list of the students as they appear on the tape/CD. This helps with correct placement of personnel in the groups and correct spelling of the names for the program.
 - d. Bring audition tapes/CDs to audition site on the predetermined audition date. The auditions will be heard on that date. All directors are expected to be present at the auditions.

****NOTE** - Directors who do not participate in the audition process will not be allowed to have their students considered for the honor groups.**

If you have made your recordings on a CD, please check to make sure the CD will play on a CD player, not just the computer. It would also be highly recommended for you to bring that CD player with you to the auditions so that if any problems occur with the CD, you will at least know it plays on your CD player. Music that has been received will be given out after the auditions.

3. Selection Committee – All directors submitting recordings are members of the selection committee. Directors submitting recordings must attend the selection meeting to submit those recordings. Exceptions will only be made for cases of a family emergency. The vice-president will assign two directors to listen to each section. Directors will score each audition independently and then combine their scores to rank the auditions. The directors will use the all-state audition form as a “guideline” to score each audition. The final scores will be turned in to the choral vice-president. After all auditions have been scored, the committee will meet to select the honor students using the rankings for each section.

4. Honor ensemble music will be selected by the clinicians. Practice CDs need to be available to the choral directors at least six weeks before the event. Each director is responsible for ordering the selected repertoire in addition to the entry fee.

5. The honor festival is a two-day event with the concert on the afternoon of the second day. Students must participate in ALL rehearsals in order to participate in the concert.

6. Every attempt will be made to have every school represented by at least one student, without compromising the integrity of the honor ensemble.

Middle School

District 6 sponsors an annual Middle School Honor Choir festival. Two choirs are selected: a mixed choir and a treble choir.

1. Student Selection – Participants will be selected at choral directors’ discretion. Number of student participants will vary. Male participants with changed or un-changed voices must be placed in the mixed choir.

2. Honor ensemble music will be selected by the clinicians. Practice CDs need to be available to the choral directors at least six weeks before the event. Each director is responsible for ordering the selected repertoire in addition to the entry fee.

3. The honor festival is a two-day event with the concert on the afternoon of the second day. Students must participate in ALL rehearsals in order to participate in the concert.

4. Every attempt will be made to have every school represented by at least one student, without compromising the integrity of the honor ensemble.

Eligibility: Students must be eligible as outlined in state eligibility guidelines and District 6 guidelines. Only District 6 students may participate in honor groups. Students in grades 6-12 (middle school-high school) are eligible to try out.

Students who are selected to participate in a High School Honor Choir will receive the music prior to the festival. They are expected to learn and memorize the music prior to the festival.

Music Performance Assessment (Solo and Ensemble)

Host Responsibilities

Two weeks before the festival, the host should:

- Call all clinicians by phone.
- Make motel arrangements as necessary
- Follow up and finalize piano arrangements
- Send a draft of the festival schedule to the participating directors

One week before the festival, send the following information to all clinicians and all directors:

- a festival schedule
- a map to festival site
- a list of equipment host school is providing
- a list of restaurants in the host community

One day before the festival, the host should:

- Make sure there are enough chairs and stands in each performance area
- Make sure the right equipment is in each room
- Identify homerooms for each participating school
- Provide signs for the warm-up and performance rooms
- Establish festival headquarters

The day of the festival, the host should:

- Provide a festival headquarters where ratings, music and medals may be picked up.
- Provide a headquarters staff to maintain a packet for each school that has the correct number of medals, certificates, judge's sheets, and music.
- Provide room monitors for each room. Remind monitors that no one is allowed to come and go into rooms during a performance. Monitors are not to leave their post during performance.
- Provide sharpened pencils and refreshments for the judges throughout the day as needed.
- Keep receipts of all expenses to be reimbursed by the district treasurer.

Instrumental Solo and Ensemble

Instrumental solo and ensemble uses at least 8 judges for the following categories: flute, clarinet, saxophone, double reed/woodwind ensembles, high brass, low brass, percussion and strings. Additional judges may be hired based on the number of entries received. Each judge must have a separate room with a piano tuned to A-440.

- Each solo and ensemble entry will be allotted **7 minutes** in the schedule.
- Each school will be assigned blocks of time with judges based on their entries.
- Each student may participate in a maximum of four events.

- Instrumental selections do not need to be memorized.
- **All wind instrument solos must have a piano accompaniment if the solo was composed with an accompaniment. Recorded accompaniments may be used. Any solo played without an accompaniment that was composed with accompaniment will receive a NR (no rating) and cannot be considered for best of day or “outstanding.”**
- Etudes are not appropriate material for Solo and Ensemble Festival.
- Careful consideration should be given to what is considered “appropriate” literature. Pop, rock, or Broadway show music is considered to be inappropriate for this festival.
- An original copy of the music must be provided to the judge with measures numbered. **Unauthorized photocopied music presented to the adjudicator will receive a “No Rating” (NR).**
- Adjudication forms should be given to the adjudicator, by the student performer(s), at the time of the performance. The forms must have the name of the work being played, the school, the performer’s name, time of performance, and grade level.
- Medals are awarded to all first division recipients.
- Each judge must select an “Outstanding” (Best of Day) Solo or Ensemble for each category they judge if a first division is earned by any solo or ensemble in that category. Medals are awarded to all outstanding musicians.
- The festival host will keep a list detailing the number of medals awarded to each school. The host will compile a master list of entries at the end of the day and submit that to the district treasurer.

Vocal Solo and Ensemble

- Students prepare festival quality solos to be performed for qualified adjudicators. All choir solo and ensemble music **must** be memorized. **Music not memorized will disqualify the student from receiving a rating.** Pop, rock, or Broadway show music is considered to be inappropriate for this festival.
- Each entry is allotted **6 minutes** in the schedule. Each school will be assigned blocks of time with judges based on their entry. Each student may participate in a maximum of four events. An original score must be provided to the judge with measures numbered. **Photocopied music will result in disqualification from the festival.**

- Adjudication forms **must** be provided by the student to the adjudicator at the time of the performance. The forms must have the name of the work being played, the school, the performer's name, time of performance, and grade level. Medals are awarded to all first division recipients. Each judge has the option of awarding **an Award of Merit for outstanding performances**. Medals are awarded to all outstanding musicians.
- The festival host will keep a list detailing the number of medals awarded to each school. The host will compile a master list of entries at the end of the day and submit that to the district treasurer.

Music Performance Assessment (Large Group) Host Responsibilities

- **Facilities needed:** Warm-up room, performance room and sight-reading room.
- **Judges:** The judges should be isolated from the audience and elevated for better observation. The sight-reading judge will be seated in the sight-reading room at the discretion of the festival host.
- **Equipment:** All performance judges need chairs, tables, pencils and working cassette recorders. Large group uses three performance judges and one sight-reading judge.
- **Scheduling:** Entry forms are posted on the NMMEA website and must be submitted to festival host 4 weeks before the festival date. Forms must include name of the school, name of the performing organization, director's name, performance titles, composer's names, and school classification according to NMAA and District 6 guidelines.
- **Band:** High School and Mid High School bands are allotted 30 minutes for each room and performance. Middle School bands are allotted 25 minutes for each room and performance. Each participating school will receive a schedule at least 7 days before the event.
- **Choir:** All performing ensembles are allotted 25 minutes for each room and performance. Each participating school will receive a schedule at least 7 days before the event.

Six Weeks Before Large Group the band vice-president should:

- **Band:** Contact the RBC music dealer (Texas) about sending sight-reading material for the festival.
- **Choir:** Contact the sight-reading judge to make sure that they have understanding of the sight-reading material.
- Make sure award plaques are ordered

Two Weeks Before Large Group the host should:

- Call all judges by phone and confirm dates, times, lodging needs and directions.

One week Before Large Group: the festival host should provide the District 6 directors with:

- a festival schedule
- a map to the festival site
- a list of provided equipment
- a list of hotels and restaurants in the host community

One Day Before Large Group the host should:

- Make sure there are enough chairs, stands, and podiums in each room to accommodate the largest group of the day.
- Be certain the right equipment is in each room at the right time.
- Post signs in warm-up areas that remind students: NO PLAYING WILL BE ALLOWED OUTSIDE OF PERFORMANCE ROOMS OR SIGHT-READING ROOMS.
- Post signs designating sight-reading room, performance room, festival headquarters, warm-up room, refreshment areas, and bathrooms.
- Post signs that are clearly visible to the entire audience detailing performance manners in the performance area.
- Establish headquarters where ratings will be compiled, directors packets prepared, which include tapes, judge's sheets, and plaques as necessary. Each director's packet should be ready 45 minutes after each group's performance.
- The host must meet with all helpers and explain their individual duties. These include the setup crew, door monitors, room runners, office staff, guides, and sight-reading room assistants, announcers for the performance areas, and refreshment stand people.

The Day Of Large Group, the host should:

- Provide door monitors at all doors leading into the performance and sight-reading area. No one is allowed to enter or leave during a band's performance.
- Assign student guides to each school as the school arrives. The guide(s) serve as general helpers to the participating groups.
- Assign student helpers to judges to provide general assistance, sharpened pencils, and refreshments throughout the day.
- Meet with the judges 30 minutes before the festival begins to give final information to them about goals, procedures and rules of the festival.

Instrumental Music Performance Assessment (Large Group)

Performance Procedures

- High School and Mid High School bands are allotted 30 minutes for each room and performance. Middle School bands are allotted 25 minutes for each room and performance. Each participating school will receive a schedule at least 7 days before the event.

- The following equipment will be provided by the Festival Host:

Warm Up	Chairs Stands	Podium and director's stand
Sight-Reading	Chairs Stands Bass drum Four timpani Chimes	Gong Orchestra bells Marimba Xylophone Podium and director's stand
Performance	Chairs Stands Bass drum Four timpani Chimes Upright piano	Gong Orchestra bells Marimba Xylophone Podium and director's stand Vibraphone

Music Requirements

- Music performed should be of good quality and an appropriate challenge to the students. There is no list of required music. Careful consideration should be given to what is considered "appropriate" literature. Pop, rock, or Broadway show music is considered to be inappropriate for this festival.
- Teachers must provide adjudicators with original music scores with numbered measures. **No photocopied scores will be allowed without official documentation attached to each score explaining that it is "on order," "out of print," etc., and that publisher's permission to photocopy has been granted.** Failure to provide scores for the judges will result in a performance for comments only with no rating (NR) being given.

Registration and Fees

School Fees:

Entry fees must be paid before the groups can perform. This may be in the form of a check or purchase order made payable to:

Central District VI

Jeannine Grayson
Eagle Ridge Middle School
800 Fruta Rd., SE
Rio Rancho, NM 87124

You may bring the check or purchase order to the festival and present it upon arriving and registering your students.

Large Group Fee - \$75.00 per group plus \$1.00 per student participating.

Adjudicator's Duties and Responsibilities

- Evaluations by judges have an important place in making our festivals successful and in encouraging our students to improve. The critiques should be positive in nature, point out areas that need improvement, and give suggestions to bring about needed change.
- Judges should call attention to the potential of students and should praise areas of exceptional musicianship and teaching.
- The judge should assign a rating indicative of the performance and make enough written comments to support the evaluation.
- Judges should keep in mind that the standard of performance cannot be that of a professional musician. A Class AAAAA performance should not be expected from a Class A school, nor should a Class A performance from a Class AAAAA be accepted as superior.
- Performance and sight-reading judges are to follow the established procedures as described by the section vice-presidents at the judges meeting prior to the start of the festival.

There is no restriction on the number of 1st Division ratings, which may be earned at any event. It is not required that any 1st Division ratings be given at any festival.

Ratings

Performances will be rated in five divisions as follows:

1st DIVISION rating represents a SUPERIOR performance and indicates exceptional training and understanding of the instrument/voice as well as the composition performed.

2nd DIVISION rating represents an EXCELLENT performance but is not worthy of the highest rating, lacking finesse and polish.

3rd DIVISION rating represents a GOOD performance but there is considerable lack of polish and finesse.

4TH DIVISION rating represents a FAIR performance and indicates a great need for improvement of fundamentals and basic musicianship.

5th DIVISION rating represents a POOR performance and indicates an immense need for improvement of basic musicianship and preparation.

A plus or minus on a division rating is only an indication by the adjudicator that reflects the status of the rating. It does not change the official rating.

Judges must make their final decisions without consultation.

Judges must relinquish their ratings sheets and scores on request from Festival Headquarters.

Instrumental Large Group Sight-Reading Procedures

- Sight-reading is required for all participating groups.
- All groups will receive a rating for sight-reading.
- The sight host will procure all music for sight-reading purposes from the official U.I.L. sight reading music provider (RBC Music).
- The judge will pick the sight-reading pieces from the above-procured music. However, Single Band schools and Second Bands have the option to sight-read at one or two levels below their classification indicated by the Level of Music/School Classification chart. The level at which the group chooses to sight-read will be left to the discretion of the band director.

Level of Music	School Classification		
I	C (E)		
II	CC	B	A
III	CCC	BB	AA
IV		BBB	AAA
V			AAAA
VI			AAAAA

- Sight-reading ratings are not averaged in the final rating.
- For groups sight-reading at Levels 4, 5, and 6, directors are given ten minutes, and for groups sight-reading at levels 1, 2, and 3, directors are given eight minutes, to look over the music and explain the piece to their groups in any way they wish, provided they do not play their instruments. No verbal communication is allowed once the performance of the piece has begun.
- No audience will be allowed for sight-reading other than the group’s sponsors and chaperones and then only at the discretion of the performing group’s director.
- Bands that stop during sight-reading can start again at the most logical place in the music. Groups that stop will have their final rating lowered one level no matter how many more stops occur.

Choral Music Performance Assessment (Large Group)

Adjudicator’s Duties and Responsibilities

1. Judges are not to accept unauthorized photocopied scores. If a director fails to provide an acceptable score with measures numbered, or a permission to photocopy, they may perform for comments only but no rating will be given.
2. Comments, both oral and written, should be positive and constructive; and should help the students understand the rating given.
3. It is expected that judges will not confer with each other about ratings to be given.

4. Groups should be judged on the music performed. Since this district is composed of many types of schools representing varying demographics and educational philosophies, the following general points should be considered:
 - Individuals and groups of all ability levels should feel that participation in a district festival is worthwhile.
 - The festival is not competitive; each group is to be adjudicated on its own merit.
 - Pursuit of excellence in musical performance should be of paramount importance.

5. Ratings used at adjudicated festivals shall be as follows:
 - I Superior in every aspect of the performance or sight-reading.
 - II Excellent performance or sight-reading. Some minor errors or flaws readily apparent and noted.
 - III Good performance or sight-reading. Good preparation has taken place, but there is still much improvement to be made in the categories listed on the adjudication sheet.
 - IV Fair performance or sight-reading. Some preparation has taken place, but there are major areas of improvement to be addressed in the large group's preparation, instruction, and curriculum as per the categories as listed on the adjudication sheet.
 - V Poor performance or sight-reading. Major improvement is needed in all aspects of the student's, or group's, instruction and curriculum.

Plus or minus signs may be used.

7. Judges should help keep the festival on schedule.

8. If time allows, clinic/comments may be given by one or more of the adjudicators after a performance. All comments should address the music performed. No single student(s) should be singled out for negative comment or criticism.

9. Judges should keep in mind that the standard of performance cannot be that of a professional musician. A class AAAAA performance should not be expected from a class A school, nor should a class A performance from a Class AAAAA be accepted as superior.

10. Performance and sight-reading judges are to follow the established procedures as described by the section vice-presidents at the judges meeting prior to the start of the festival.

Music Requirements

1. Music performed should be of good quality and an appropriate challenge to the students. There is no list of required music.
2. Teachers must provide adjudicators with original music scores with numbered measures. **No photocopied scores will be allowed without official documentation attached to each score explaining that it is "on order," "out of print," etc., and that publisher's permission to photocopy has been granted.** Failure to provide scores for the judges will result in a performance for comments only with no rating (NR) being given.

Participation

1. All performing groups shall have the option of performing for and receiving ratings or receiving non-rating “comments only” from the adjudicators in concert performance and/or sight-reading.

Registration and Fees

School Fees:

Entry fees must be paid before the groups can perform. This may be in the form of a check or purchase order made payable to:

Central District VI

Jeannine Grayson
Eagle Ridge Middle School
800 Fruta Rd., SE
Rio Rancho, NM 87124

You may bring the check or purchase order to the festival and present it upon arriving and registering your students.

Large Group Fee - \$75.00 per group plus \$1.00 per student participating.

Site Mechanics

1. Directors are expected to adhere to scheduled performance times as established by the site host. Performing groups are scheduled at 20 – 30 minute intervals.
2. Rating sheets will be released to the director of a participating group only after the adjudication sheets have been checked for completeness and the ratings recorded on the festival master list. Ratings are not to be shared with the students at the festival site.
3. Directors are responsible for arranging transportation for students, adult chaperones, and all necessary equipment to and from the festival.

Sight-Reading Procedures

1. Sight-reading Procedures
 - a. The sight-reading exercises will be given as each choir enters the sight-reading room. Choirs are not to look at the exercises until instructed to do so.
 - b. The sight-reading will consist of rhythmic reading and/or clapping exercises and sight-singing exercises. Up to three different examples of both rhythmic and sight-singing examples shall be provided for choirs to perform at each of the following experience levels:

Level I – Semester Long or Beginning Level Choir
(MS, Mid-H, & HS)

Level II – Year Long Choir
(MS, Mid-H, & HS)

Level III – 2nd and 3rd Year Advanced Choir (HS)

c. Sight-reading content requirements are as follows:

Rhythm Reading and/or Clapping Exercises:

- i. All choirs will perform a simple chanting and/or clapping exercise that is eight measures long, 4/4 time signature, combination of whole, half, and quarter notes.
- ii. In addition to the above, all year long choirs will perform an exercise which also includes quarter and half rests.
- iii. In addition to numbers 1 and 2 above, all high school choirs will perform an exercise that includes other simple meter time signatures, eighth notes, and eighth rests.

Sight-singing exercises:

- i. All choirs will sight-sing an exercise that is four measures long, 4/4 time signature, step-wise skips only, beginning and ending “do”, treble clef, quarter and half notes only. The exercises will be restricted to the following keys: C, F, and/or G.
 - ii. In addition to the above, all year long choirs will sight-sing an eight measure exercise, 4/4 time signature, starting and ending on “do”, composed of quarter, half, and whole notes, had one “do-mi” skip and one “mi-sol” skip.
 - iii. All year long advanced choirs will perform a sight-singing exercise that includes all of the above and the addition of at least one interval skip of “sol-do”; either up (P4) or down (P5).
- d. Students may sing using numbers, solfa, or a single syllable (la, do, etc.) All are acceptable and none will be weighted higher than the other by the judge. Teachers are encouraged to direct the students or use hand signals to indicate pitch (e.g., Curwin hand signs). However, the use of any verbal or audible instruction is not allowed.
- e. All groups will be given five minutes to look over the music, explain the exercise to the group and practice chanting the piece using numbers, solfege or a single syllable.
- f. Before beginning, at practice time, teachers may talk through the exercise and have students chant through the piece (**no singing**). They may use the hand signals to indicate pitch (e.g., Curwin hand signs) as well as verbal and audible instruction to assist with rhythm.
- g. No accompaniment is allowed during the sight-reading. Teachers may use the piano to establish the key before beginning. Teachers may not sing intervals or clap rhythm prior to performance.

Required Forms

The required forms are to be completed by all participating Choral Directors. They will need to present four (4) copies of these forms to the site facilitator on the day of the Large Group Assessment.

MUSIC PERFORMANCE ASSESSMENT (LARGE GROUP) RATINGS, AWARDS, AND PLAQUES

Large group is rated in one of five divisions:

- 1st Division Superior
- 2nd Division Excellent
- 3rd Division Good
- 4th Division Fair
- 5th Division Poor

With three performance judges the following matrix (chart) will be used to determine the overall final rating. There are no + or - used in the final rating and the sight reading judge's score is not used to determine the final rating.

- 1st Division 111 112 113 114 115
- 2nd Division 122 123 124 125 222 223 224 225
- 3rd Division 133 134 135 233 234 235 333 334 335
- 4th Division 144 145 244 245 344 345 444 445
- 5th Division 155 255 355 455 555

Groups that receive an overall first division rating will receive a plaque. Engraving will be the responsibility of the recipients.

PARTICIPATION REQUIREMENTS

- Students must be eligible as outlined in state and district guidelines.
- Out of district schools are encouraged to attend District 6 events. Priority of performance slots will be given to District 6 schools.
- All schools must enter groups from their school according to NMAA classification. Second groups may enter one class lower than NMAA guidelines for that school or the same as the first group.
- Designate on the judge's form which group is the second group.
- All high schools must include 9-12 in enrollment figures.