



District 4 - North Central Meeting

May 18, 2024

Los Alamos High School & Google Meet

[SIGN-IN FORM](#)

Please click the link or scan the code to sign in on your phone



District 4 Mission Statement

Adopted August 2020

Mission: We serve students by providing high quality music learning & performing experiences.

Vision: To encourage higher levels of musical achievement through participation & collaboration in a quality professional setting.

Agenda

1. Call to Order **Zane called meeting to order 9:05**

- a. Please sign in! We use this data to update contact lists

2. Ethics Statement

"All NMMEA meetings, as well as reports and recommendations, are open to review by all members of NMMEA. We trust the judgment and the conduct of our members and anyone else in attendance to be ethically discreet at all times when discussing personalities and issues. NMMEA strongly encourages members to be positive and discreet when discussing our organization, its events and festivals, as well as fellow teachers. The very nature of music education embodies a broad spectrum of expressions exploring different paths to arrive at artistic and educational goals. Members are encouraged to recognize and remain open to varied approaches and to celebrate both our differences and our similarities."

"While guests are welcome only members of NMMEA/NAfME are eligible to vote and take part in discussions".

3. Approval of August 19, 2023 Meeting [Minutes](#)

- a. Rick motions to approve 9:10
- b. Clarissa seconds
- c. Motion passes

4. Officer Reports

- a. President - Zane Meek
 - i. State Level Updates
 1. Sign up for [summer workshops](#):
 - a. July 13 at Volcano Vista HS
 - b. This event is live only
 - c. Good opportunity for Professional Development over the summer
 2. [All-State Audition Info](#) is available on NMMEA website
 - a. Numbers are going back up, keep encouraging students to participate
 3. All-State:
 - a. Jan 8-11 at UNM
 - b. NEW honor group for ensembles that don't fit into the traditional B/C/O genres
 - c. Could be something like guitar, mixed ensembles, or like-instrument small ensembles

4. NEW State Marching Band Contest
 - a. Sponsored by NMAA
 - b. Oct 26 at RRHS
 - c. Register [here](#)
 5. Be sure to renew your NAFME Membership before it expires; you cannot register students for any events or vote without it being current
 6. A memorial for Don Gerheart, former band director and arts coordinator at LAPS and past executive director of NMMEA, will be held on June 8 at Crossroads Bible Church in Los Alamos at 1:00PM. In lieu of flowers, you can make a donation to the Los Alamos Retired and Senior Organization
 7. Review the [Monday Notes](#) from NMMEA; they contain important info for upcoming events
- ii. Exec Committee Updates
1. Voting new officers in
 2. Handbook changes
 3. Buying new computer, printer, sight reading music, plaques and pins
 4. Patches for honor groups
 5. Medals for best in room, but didn't purchase medals for this year. Gave certificates in place of medals for this year.

b. Treasurer - *Valerie Collins*

i. [Event Report](#)

1. All invoices have been sent - S&E only this week
2. We still have some outstanding invoices from Elem Fest and MPAs, but I'm sure they will come in.
3. Some checks are outstanding.
4. All outstanding fees from last year were recovered!
5. Currently up about \$2500, when all fees come in should be up about \$7700 before paying the honoraria to the officers. Need current w9s before I can write your checks!
6. Maybe consider raising S&E Fees again as we don't have much wiggle room and may want to increase the judge's compensation.
7. If you are paying fees with a PO, please let me know if you need a quote, and then send me a copy of the PO when you get it! I will email invoices to both you and your business office if I have their email info.

8. If you need a quote before you get a PO, request one from Valerie.
9. Officers reach out to Valerie for Honorarium
10. Rick suggested raising to \$10 for Solofest and S/E per student
 - a. Better promoting, scheduling, it at a different time,
 - i. Really push participation for this event
 - b. Better inform judges about an all day 9-5, get more judges,
 - c. In ABQ people will buy extra slots so judge can give a mini lesson
 - d. Rooms based on the number of entries,
 - e. Asking judges to judge a secondary instrument
 - f. Should not pay S/E more than Honor groups, or pay them more if we raise payment for S/E
 - g. Update judges list, consider other colleagues who have the background.
 - i. Discuss in section meetings
 - h. \$10 for solo, \$20 for ensembles?
 - i. Get state involved in creating a directory of qualified judges
11. Steve moves to increase S/E fees to \$10 for solos and \$20 for ensembles
 - a. Gwen seconds
 - b. Motion passes
12. Gwen moves to allow students to purchase additional slots
 - a. Valerie seconds
 - b. Motion passes
13. Take out Credit card option from registration-For president to request
 - a. Also ask about how to identify slots for mini lessons in registration forms
14. Remind site hosts, chair persons to follow handbook requirements
 - a. Especially having Monitors and student helpers
 - b. Must have a Chairperson and another person to help, not necessarily another officer
15. Rick moves to make all honorariums the same for all events, \$250 per day.
 - a. Jeremy Seconded
 - b. Motion passes
16. Teachers need to be at the event with their students!
 - a. Required per handbook

17. Clarissa moves to have a chair and a co chair for all solo and ensemble events, the chair has to be an officer that does not have any students participating in that event.
 - a. Valerie seconds
 - b. Motion passes

5. Break into section meetings (20 Minutes)

- a. Report Back Minutes Please!
- b. General- Email nc-vpgeneralmusic@nmmea.com if you did not get any of the previous emails
- c.
- d. Band -
 - i. Need to elect a new VP; Rick is stepping down
 - ii. Biggest Issue is Spring Break for MPA
 1. Rick proposes to have one day of MPA at Capital and one day at Los Alamos. Hard time getting SFPS transportation
 - a. MPA at capital would be for SFPS first
 2. SFPS contact Cristina Gonzales to discuss busing situation
 - iii. Have MPA after state?
 1. Tentative date for April 3-4
 - a. SFPS tentative Thursday spot
 - b. Los Alamos on Friday
 - iv. Rick stepping down
 1. Steve Iliff volunteers to finish out this term
 2. Clarissa and Dede second
 3. Motion passes
 - v. Writing something down about adding pages to judges packet based on judges suggestions -MPA
 1. One point person for judges to contact
 2. Chair persons need to be there at least one hour before
 - vi. Ask Neil about Competition Suite subscriptions
 - e. Choir -
 - f. Orch -

6. Officer Reports after section meetings

- a. VP General Music - *Jacob Lucero*
 - i. NC Festival - where to hold it at
 1. Emails in fall for clinicians
 2. Planning committee people
 - ii. No fall teacher share workshop- focus on the festival
- b. VP Band - *Rick Hernandez*
 - i. MPA Travel and bussing situations

1. Separate MPA for SFPS schools in Santa Fe due to bussing restrictions
 2. Tentatively, based on district mandates of everyone having to go to MPA
 3. April 3-4 Band MPA
 - ii. Elected Steve as new Band VP to finish out this term
 - iii. Suggested changes from judges feedback for MPA
 - c. VP Choir - *Caleb Heaton* provided by *Alicia Dickinson*
 - i. Tentative dates for Choral events
 - ii. 2024 - 2025 Event Dates
 1. Solofest - **Saturday, October 5, 2024, SFHS**
 - a. Students auditioning for All-State and ACDA Youth All-State
 - i. Certificates given for I rating
 - ii. Best in room medals
 2. Honor Choir - **Thursday, November 7, 2024**
 - a. Location - TBA, possibly Cathedral
 - b. Each school can bring 12 students, larger schools can bring 15
 - c. remind directors to be sure their students are prepared on the music and avoid bringing any students that may be behavior problems at the event
 - d. Participation Fee - \$20 a student
 3. Choir MPA - **Wednesday/Thursday, March 12-13, 2024, LAHS**
 - a. Make a contingency plan for weather
 - i. Will discuss amongst the team
 - b. Plan to schedule around half day schedules in districts
 - c. Sight Reading
 - i. Review Handbook
 - ii. Committee to reorganize and set procedures?
 4. Vocal Solo & Ensemble Festival - **Saturday, April 26, 2024**
 - a. Location TBA
- Recruit more schools to participate in Festival to build up the event
- b. May not be able to accommodate all scheduling requests
 - c. Extend to hour and a half lunch
 - d. Make clear guidelines for missing time, communication with parents about dates/times
 - e. Send letter to directors with expectations for the festival, site requirements, etc. in advance as we are hoping to have more schools from District 4 participating and their directors may not be familiar with the goals and expectations of the event
- d. VP Orchestra - *Gabe Tafoya*
 - i. Liked separated S/E
 - ii. Potential date change for S/E to be in end of April

- iii. More mariachi programs to participate in S/E
- iv. Potentially S/E at Capital
- v. Reach out to more private teachers
- vi. Honor orchestra- no changes
- vii. MPA- finding adjudicators and getting new people
 - 1. Dates set
- e. NMAA Band Advisory Council - *Laura Eberhardt*
- f. NMAA Choral Advisory Council - **need new one**

7. Officer Elections

- a. President; Zane was serving out the end of Ryan's term.
 - i. Michelle nominates Zane
 - ii. Jeremy seconds
 - iii. Motion passes
- b. Secretary 2; Alicia is stepping down
 - i. Valerie nominates Megan Tholen
 - ii. Megan accepts
 - iii. Motion passes
- c. VP Band (decided in section meeting); Rick is stepping down
 - i. Steve Iliff elected as new Band VP

8. Committee Reports

- a. [Handbook Review Committee](#)
 - i. Zane, Rick, Clarissa, Alicia, Valerie
 - 1. Still working on updates
 - 2. Really need to get this completed
 - ii. Meet shortly after school year ends, (June 7)
 - iii. Steve Iliff volunteers to join committee
- b. Audit Committee
 - i. President, Treasurer + at least 1 more member
 - ii. Can be done as an online meet
 - iii. Gwen volunteers to join
 - iv. Must be completed by end of June
- c. S&E Scoresheet Committee
 - i. Still some confusion about this; did the new sheets get posted and used this year?
 - ii. New ones are not uploaded, but were used at orchestra
 - iii. Needs to be updated in handbook and on the website
 - 1. President needs to communicate that with Neil
 - iv. Did we choose a form?
 - 1. Will be posted online and in Handbook

9. NMMEA Awards

- a. All nominations are done digitally now
- b. We can nominate one person for each award; [awards criteria](#)
- c. Nominations for 2025 Awards
 - i. Administrator of the Year
 - 1. Deb nominated Victoria Gonzales Principal at Pojoaque HS
 - 2. Steve seconded the nomination
 - 3. Motion passes
 - ii. Award of Distinction
 - iii. Educator of the Year
 - 1. Steve nominated Deanna Teague
 - 2. Gwen seconded
 - 3. Motion passes
 - 4. Gabe Tafoya nominated for next year
 - iv. Emeritus Teacher of the Year
 - 1. Gwen nominated Marilyn Barns
 - 2. Caitlin seconded
 - 3. Motion passes
 - v. Hall of Fame
 - 1. Steve nominates Deb Minyard
 - 2. Gwen seconds
 - 3. Motion passes
 - vi. John Batcheller Award for Elementary Education
 - 1. Valerie Collins nominates Kat Keener
 - 2. Caitlin seconds Valerie's nomination
 - 3. Will nominates Christina Court
 - 4. Rick seconds Will's nomination
 - 5. Jacob nominates Valerie Collins
 - 6. Clarissa seconds Jacob's nomination
 - 7. Votes for Kat Keener-3
 - 8. Votes for Christina Court- 2
 - 9. Votes for Valerie Collins- 9
 - 10. Motion passes for Valerie Collins to be nominated
 - vii. New and Emerging Teacher of the Year
 - 1. Gwen nominates Caitlin Lord
 - 2. Valerie seconds
 - 3. Jacob nominates Megan Tholen
 - 4. Zane seconds
 - 5. Votes for Caitlin Lord- 11
 - 6. Votes for Megan Tholen- 3
 - 7. Motion passes for Caitlin Lord to be nominated

10. SY 2024-2025 Scheduling

- a. [Scheduling Spreadsheet](#); dates from this year have been transferred over but all dates need to be confirmed and all details need to be updated for next year
 - i. Updates after this meeting
 - ii. Fall executive meeting
 1. 8/16/24
 - iii. Fall general meeting
 1. 8/17/24
 - iv. May executive
 1. 5/16/25
 - v. May general
 1. 5/17/25
- b. Elementary Festival
 - i. Date: Feb 22, 2025
 - ii. Location: TBD, El Dorado tentatively possibility
- c. Solofest -
 - i. Date: Tentative 10/5
 - ii. Location: Santa Fe High School
- d. Regional Honor Ensembles
 - i. Choir - **Tentatively**
 1. Date: November 7
 2. Location: Cathedral
 - ii. Band -
 - a) Date: 11/15-16/24
 - b) Recording deadline 10/20
 - c) Listening/Judging 10/24-28
 - d) Results out by 10/30
 - e) Steve will email about results and parts
 - f) Location: Santa Fe High School
 - iii. Orchestra -
 - a) Date: September 27, 2024
 - b) Updated 5/20/2024: New date 10/4/2024
 - c) Recording need to be uploaded by September 6, 2024
 - d) Listen and score between 9/9-13
 - e) Results by 9/14
 - f) Registration deadline 9/20
 - g) Updated 5/20/2024: new deadline 9/27
 - h) Location: TBD

- i) Potentially 10/4 date may be open? Michelle will check for dates and availability

e. MPA

i. SPRING BREAKS:

1. Pojoaque:
2. Española:
3. SFPS: March 25-29 *tentatively
4. LAPS: March 17-21
5. Las Vegas:
6. West Las Vegas: March 10-15(?)
7. Cimarron

ii. Guitar MPA (Gwen going to Albuquerque)

iii. Choir - **Tentatively**

1. Date(s): March 12-13
2. Registration closes February 2, 2025
3. Possibly March 11-12
4. Location: LAHS

iv. Band -

1. Dates: April 3-4, 2025
2. Location: Tentatively split between Capital and LAHS
3. Registration deadline february 23, 2025
4. Potentially April 2-3 with LAHS on 4/2 and Capital on 4/3

v. Orchestra -

1. Dates: March 6-7, 2025
2. Registration February 2, 2025
3. Location: Santa Fe High School

f. Solo & Ensemble - *

i. Vocal S&E- TBD

1. Date: TBD May 3, 2025
2. Registration April 5, 2025
3. Location: TBD

ii. String S&E + Harmonizing Instruments

1. Date: April 26, 2025
2. Location: Capital
3. Registration deadline 4/2/2025
4. Gwen and Zach are site hosts

iii. Wind and Percussion S&E

1. Date: May 10, 2025
2. Registration deadline 4/2/24
3. Location: TBD

- iv. Certificates for I Ratings
Medals for Best in Room
- g. NC-NMMEA Meetings
 - i. Fall 2024
 - 1. Date: 8/17/24
 - 2. Location: LAHS
 - ii. Spring 2025
 - 1. Date: 5/18/24
 - 2. Location: LAHS
- h. NMAA State Contest
 - i. Choir: 4/4-5/2025 @ Cleveland HS
 - ii. Band: 4/10-12/2025 @ Cleveland HS

11. Old Business

- a. Handbook Committee - see above
- b. Guitar VP - reinstate this position?
 - i. Growing rapidly in santa fe and expanding to other school districts
 - ii. Very active PLC in the district
 - 1. Negative feelings from teachers about these meetings
 - iii. Clarissa moves to reinstate the Guitar VP position, and to have Gwen become the Guitar VP
 - 1. Valerie and Rick seconds
 - 2. Motion passes

12. New Business

- a. NMAA Choir Rep
- b. President needs to talk to Choir VP about VP responsibilities, and participation
- c. VPs need to reiterate the importance of being at these meetings
 - i. Full membership voting on handbook changes, dates for upcoming year
- d. In executive meetings discuss how to organize meetings better
- e. Update email VP Harmonizing as the email instead
- f.

13. Vacancies

- a. LAPS searching for new band and new orchestra teacher
 - i. Primarily Elemen/MS and lots of team teaching
- b. Part time orchestra at Milagro Middle School in Santa Fe
- c. Mora k-12 music with emphasis in band
- d. .4 at Santa Fe High band
- e. .6 at Aspen Community school band, may potentially be combined with the .4 at SFHS band

- f. Pecos k-5 general music

14. Announcements

- a. SFYSA Orchestra, Jazz, Mariachi - auditions in SF and LA
 - i. See sfysa.org for audition dates, times and locations

15. Next Meeting & Adjournment

- A. August 17, 2024 at Los Alamos High School
 - a. In person and online
- B. Clarissa moves to adjourn the meeting
 - a. Gwen seconds
- C. Meeting adjourned 1:51pm
- D.