



**NWNMMEA District 3
Spring General Meeting
August 17th, 2024 - 10:00am (Hybrid)
Heights Middle School**

Google Meets Link

meet.google.com/acs-ejbk-sxo

Call to Order

- Time: 10:10am
- Welcome & Introduction - Cody Jackson
 - New Teachers to District 3 or Transfers!
 - Ashley Jackson - Ladera Elementary, FMS
 - Tamara Schlosser - Mesa View MS (Band/Orch), FMS
 - Kayla Mohlman - Mesa Alta Junior High (Band/Choir), Bloomfield
 - Soren Robinson - Kirtland HS/MS (Choir), CCSD
 - Cameron Murphy - Lydia Rippey Elementary, Aztec
 - Daniel Fear - Piedra Vista HS (Orch), FMS
 - Carson Sewell (Long-Term Sub) - McCormick Elementary, FMS
 - Melissa Mortensen - Piedra Vista HS (Choir), FMS
 - Tessa Martinez (general music) Naaba Ani Elementary, Bloomfield
 - Jon Hamilton (choir/piano) Mesa View MS, FMS

[2024-2025 NMMEA Welcome Video \(3 Minutes\)](#)

● **NMMEA Ethics Statement**

- “All NMMEA meetings, as well as reports and recommendations, are open to review by all members of NMMEA. We trust the judgment and the conduct of our members and anyone else in attendance to be ethically discreet at all times when discussing personalities and issues. NMMEA strongly encourages members to be positive and discreet when discussing our organization, its events and festivals, as well as fellow teachers. The very nature of music education embodies a broad spectrum of expressions exploring different paths to arrive at artistic and educational goals. Members are encouraged to recognize and remain open to varied approaches and to celebrate both our differences and our similarities.”
- “While guests are welcome only members of NMMEA/NAfME are eligible to vote and take part in discussions”.

- **Approval of Previous Minutes:** [Spring 2024 General Minutes](#)

- Motion: Jennifer Lasley
- Second: John Patton
- Motion Passes

Attendance

- Members in Attendance

In-Person: Siromani Leath, Jon Hamilton, John Patton, Dan Fear, Les Leach, Melissa Mortensen, Kayla Mohlman, Alex Olivas, Katie Patton, Cody Jackson, AJ Carson, Ben Ludwig, David Bridgewater, Tamara Schlosser, Virginia Weaver, Jennifer Lasley, Paul Cranfill, Ashley Jackson, Cameron Hornberger

Virtual: Gay Simpkins, Allison Carson, Kevin Zwiers, Agnes Meracado, Melody Postoak, Neil Swapp, Anna Christensen, Soren Robinson

- If there has been a change in position for you or other educators you are aware of, please email those changes to president-nw@nmmea.com

- **Directory**

- The directory for our district was updated over the summer to the best of my ability.
- Thank you to those who helped in that process during the summer. It is a living document that will be ever-changing. *Its effectiveness for communication is only as good as the current nature of the information on it!*
- Please double check the directory document here: [NW District 3 Directory](#)
- Any changes should be sent to president-nw@nmmea.com so that I may forward updates to Neil Swapp.

President's Report

- Better Communication/Reminders
 - During my tenure, I hope to improve communication and be a strong liaison between the NMMEA Executive Committee and our district membership when needed
 - Working to clean up documentation from district to state.
 - Please send requests, edits, changes, questions, proposals or anything else through me first. Don't send things straight to Neil Swapp or Amy Williams unless they are asking for it straight from you. Please cc me on emails as well.

- NOTE: If you have something for the NMMEA board to consider for change, members have the right to write a formal proposal that will be read/discussed and even voted on at the executive meetings.
 - Keep your NAFME membership up to date.
 - NMMEA contact is pulled from NAFME registration
 - Reminder: Each director must be current on their membership to register for events and auditions. Be diligent to keep this updated.
 - Renew directly through NAFME website. www.nafme.org
- **Updates from NMMEA Board Meeting (July 12th, 2024)**
 - Congratulations!
 - 2025 NMMEA Administrator of the Year Award
Dr. Casey Kelly, Farmington Municipal Schools
 - VPs/Treasurers
 - Please ensure that W-9's are collected **before** payment is sent to clinicians/adjudicators
 - If one clinician/adjudicator in the state receives \$600+, a 1099 form must be issued by Neil at that point.
 - I will track down treasurers to synthesize reports for better reporting
 - Summer Educators Workshop
 - Low in attendance; canceled
 - Was voted on to shift the focus of the workshop to be a General Music workshop. Yay!! Virginia Weaver will be taking the lead on it. Please promote it to our general music teachers as it gets solidified.
 - Committee Work @ NMMEA
 - *Strategic Plan Committee* - set the framework for NMMEA moving forward; assessing current goals/missions & setting future goals
 - *Advocacy Committee* - help with legislative support at the state level as well as taking note of other state practices that are working (chaired by Daniel Fear)
 - *Engagement Committee* - replacing the New Mexico Musician; more social media presence and information dissemination alongside Neil Swapp's "Monday Notes" (Voted to get rid of.)

- *Collegiate Committee* - will work on synthesizing the three major university NMMEA/NAfME collegiate chapters in the state and have a single representative of them (with their faculty advisor) to cultivate more pre-service teacher growth and involvement in the state and soon send them to the National Hill Day as collegiate representatives alongside NMMEA representatives.
- New Mexico Musician
 - This publication went away as voted upon by the NMMEA Board.. If anyone desires to write an article/share ideas via writing, Neil will include them in his *Monday Notes*
- Liability/Event Forms
 - NMMEA is working to create organized documentation for the structure and running of NMMEA events to further unify how processes of events are organized/run across the state primarily in the realm of safety:
 - A. *Liability Example*: A student being left alone in a room with a non NMMEA adult for solo/ensemble.
 - B. *Event Example*: Bringing copies to an adjudicated event should result in a “comments only” adjudication.
 - Districts still allowed to decide how to schedule/structure/run own events, but NMMEA will provide general guidelines that meet a universal standard of expectation (common sense)
 - All registrations need to go through the website. Provides data to state, documented efforts, accountability, and linking funds spent to event participation.
- MPA Rubrics Update
 - A re-evaluation of the MPA adjudication rubric used state-wide for all disciplines will take place soon. NMMEA President (Ty Frederick) will reach out to district presidents to select representatives from each district who want to be apart of a committee for this process
 - Be thinking if you want to jump in! I'll be sending out an email when that time comes if you're passionate about effective adjudication.
 - A choral and orchestra adjudication event may also be on the horizon like what the band section had this summer in light of rubric updates.
- Fee Increases
 - Please go to this link to see the increase in fees for 2024-2025:

[NMMEA 2024-2025 Fee Increases](#)

- Agreed and voted upon already by the board of directors

- NMMEA Term Limits
 - It was discussed and voted upon to officially add the language into the state handbook that each position has a **two-term limit** *with the exception of treasurers/secretaries*. A re-evaluation of the treasurer/secretary positions should still occur every two-term limit.
 - A. We will adopt/enforce this better for our district.
 - B. A no-nomination or no-volunteer situation may result in the current position becoming “interim” if that individual is fine keeping up with the responsibilities until a volunteer/nomination comes along or the responsibilities transfer to the next closest position.
 - C. Reasoning: Can’t always keep the same people in the same positions. Change in leadership can be a little sticky with the learning curve, but the change is valuable!

- **Vice President Information**
 - All reported events from our spring meetings have been sent to NMMEA and are live on the NMMEA website’s calendar of events, any changes should be sent to me.
 - Entry Forms that reflect our current set of events are live on the website as of August 1st, 2024. Please ensure that the forms you need for each of your events are there. If there are any changes to those forms needed, let me know and I can get those to Amy Williams.

 - **NEW INFORMATION:**
 - *NMMEA’s Expressed Problem:* Open entry forms without closure; Amy waits for confirmation and hasn’t received any from us.
 - Solution (for the entire state): When an event’s registration needs to close, I need to notify Amy to close it and export the data back to us. VPs and Presidents will no longer receive email notifications when each entry is submitted. Just the person entering the registration for their students/ensemble and Amy. VPs, please let me know when you need to close out the form for registration and then I’ll get that data to you/your site host.
 - Reminder: Any event that is run/labeled as an NWNMMEA event needs to be registered for through the NMMEA website (New entry forms can be created as needed).

***If it is not being sponsored by NMMEA and being registered for through the site, money from NWNMMEA accounts should not be going to the cost of that event.*

- **Treasurer Information**

- Can a concise fee sheet be created for your events? I'd like to compile them all in one place (outside of the handbook) to be able to provide each year to all teachers in our district and have it posted to the NMMEA website for reference.
- NMMEA Board has unofficially requested that treasurers start to consider setting goals for a set of reserves within districts. [NMMEA Financial Guidelines](#)
 - NMMEA recommendation is 50% of operating budget in reserves
 - Please set a goal year in your section meeting to achieve a desired reserve amount based on expenditures vs. income
 - Determine a percentage of saving that could feasibly happen, no matter how small, even if not 50%
 - Begin thinking long-term growth goals or sustainability as well as just yearly expenditures/income
- Tax reporting information due: **August 15th, 2024**
- Who are the current account signers?
 - Should we make it a policy for each treasurer to make the current president or vice president a second account signer? This would ease up the information gathering process if the president/vice president could see account balances/expenses instead of chasing down treasurers via email or phone calls.
- Do we need a single treasurer system in place to ease the reporting process? Or keep it the same?

- **Vice President's and Treasurer's Report/Updates?**

This time is reserved for any general updates or reports needing to be provided by individual sections

- General Music
 - Virginia Weaver, VP
Updates: Fall Meeting Sept. 16th, 3:00 pm virtual and Grants PAC
- Choir
 - Katie Patton, VP
Updates:
 - Siromani Leath, Treasurer
Updates:
- Orchestra

- Monica Leaming, VP-Treasurer
Updates:
- Band
 - Dave Bridgewater, VP
Updates:
 - John Patton, Treasurer
Updates:

General District Announcements/New Business

- **NWNMMEA Handbook Update**
 - VP's have already received an email on this for edits. We as a district have experienced lots of changes in our events over the past few years. Our handbook was out-of-date. This summer, I went through and updated the handbook to reflect our current practices to the best of my ability. You can compare the old handbook with the revised one (edits highlighted in yellow).
 - [Old Handbook](#)
 - [Updated Handbook](#)
 - Committee to review handbook:
 - Jennifer Lasley
 - Kayla Mohlman
 - Cameron Hornberger
 - Katie Patton
 - Virginia Weaver
 - Cody Jackson

Temp chair to organize virtual meeting: Virginia Weaver
- Current Band & Choir Advisory Council Members to NMAA
 - Choir - Katie Patton
 - Band - **TBD**
- NW District 3 Event Dates
 - [24-25 NW District 3 Event Dates](#)
- All-State
 - Please see Monday Notes from Neil Swapp/NMMEA website to locate all information regarding all-state auditions and the January conference.

- San Juan College Ensembles
 - Orchestra, Mondays 6:30-9:00 PM
 - Jazz Band, Tuesdays, 7:00-9:00 PM
 - Concert Band, Thursdays, 6:30-9:00 PM
 - Choir (working to hire new choral person, may start up again)
 - **Students need to sign up for the ensembles for credit through college**
 - <https://www.sanjuancollege.edu/education-training/programs/music/>

- San Juan Symphony; Youth Orchestra & Junior Orchestra
 - Youth Orchestra
 - Farmington High School, Thursdays, 6:30-8:30pm (Orchestra Rm)
 - Junior Orchestra
 - Farmington High School, Thursdays, 5:30-7:00pm (Band Room)
 - \$125/Semester
 - <https://sanjuansymphony.org/>

- Caliente Community Choir (Begins August 26th)
 - Children's Choir - 3rd→6th Grade
 - Mondays, 4:45-5:30pm
 - Youth Choir - 7th→9th Grade
 - Mondays 5:45-6:30pm
 - First Presbyterian Church?
 - \$25 Registration Fee - \$125/Semester
 - <https://www.calientechoir.org/>

- Southwest Civic Winds (Band)
 - Fort Lewis College - Thursday Evenings
 - Educational Outreach opportunities (see link below)
 - [SWCW Educational Outreach](#)
 - <https://www.southwestcivicwinds.org>

- Meeting Date for Spring 2025 Meeting:
 - Wednesday, May 7th, 2025 @ 3:30pm
 - Heights Middle School + Virtual

New Business: Three secretary/treasurer to one secretary/treasurer

Motion to table for when all 3 treasures are present at meeting: Daniel Fear

2nd: Jennifer Lasley

Motion Passes

Adjournment of General Meeting

- Motion: Jennifer Lasley

Second: Les Leach

Motion: Passes

- Adjournment Time: 11:11 am